B3_Behaviour, Discipline, Punishments and Rewards Policy

The Prebendal School

B3_Behaviour, Discipline, Punishments and Rewards Policy

We expect a high standard of behaviour and good manners that show due regard for others in the community.

General

- Children are encouraged to behave responsibly to one another.
- It is important to praise good behaviour and build upon the positive.
- Each term to encourage good behaviour, tidiness and punctuality there is a boarding “Credits” competition.
- Discipline will be firm but fair and any sanctions must not be mindless repetitive work, nor should they extend over a long period of time, but rather be practical, useful and where possible related to the transgression.
- If a punishment is to be given, it must be in proportion to the misdemeanour, given quickly and not allowed to drag on and ideally personal to the individual.
- In the first instance, a credit will be removed, followed by a loss of privilege.
- The boarders after school time is separate from the school day and punishments must not follow on to the evening.
- Corporal punishment nor the threat of it will be used at any time.

Minor Incidents

- It is important that all staff follow a similar line; house staff meet regularly to discuss the credit and sanctions systems.
- There are times when children do not meet our, nor their, expectations and we believe that it is at these times that we encourage them to look at their behaviour and learn from their actions.
- All significant instances of the above should be recorded on the PASS system
- On the occasions when further action is needed discipline should be firm, fair and reasonable.
- Any punishment should be recorded and the House Master informed.
More Serious Incidents

- Any incident that the member of staff believes needs further action or they need support in dealing with it should discuss the matter with the House Master or the Head as soon as possible of the incident taking place.
- Serious incidents are to be recorded centrally on the PASS system.
- Bullying of any description, physical, mental or verbal is unacceptable and must be dealt with immediately. It must be reported to the House Master and the Head.

CREDIT SYSTEM

General
- **One credit** is available for every student going through a morning routine (dorm / dining room / common room) correctly and with no fuss.
  - These credits can be removed for failure to complete basic routines correctly
- **One credit** is available for every student going through an evening routine (dorm / dining room / common room) correctly and with no fuss.
  - These credits can be removed for failure to complete basic routines correctly
- Additional credit(s) can be gained for:
  - Positive and / or helpful behaviour (daily)
  - 100% punctuality for music practice (weekly – morning / evening judged separately)
  - Quality and attitude in music practice (daily)
  - General attitude
  - Consistent good time-keeping (daily / weekly)
- Credit(s) can be removed for:
  - Poor maintenance of bed area (daily)
  - For every 5 minutes of practice missed (daily / weekly)
  - Poor behaviour / attitude

Results
Every boarder will get a total mark over the week. This will go towards termly additional treats and rewards.

Each dorm will receive an *average* mark over the week. This will be calculated by:

1. The ‘sum’ of individual weekly totals
   divided by
2. The ‘sum’ of the total number of nights each bed has been occupied.